

23<sup>rd</sup> December 2022

Hiring Manager

Govt of Sindh (Donor Funded Project)

Karachi

Dear Sir,

I would like to apply for the post of Assistant Director Utilities & Surveys. I am currently employed with Kale Construction where I am recognized for driving technical development of sophisticated structures and systems in the structural building and civil engineering fields. I am relied upon for maintaining inventory levels, performing preventive maintenance checks, inspecting and monitoring work areas to ensure safety, supervising and training project employees. I firmly believe that my knowledge and experience gained as an experienced Project Engineer will add value to this position and ultimately to your organization.

I have also worked with Elite Construction as a Civil Engineer where I perform numerous construction duties such as plumbing, completing job hazard assessments and monitoring weekly quantity reports for soil volumes. I possess prior experience in delivering complex multi-disciplinary projects within highly regulated environments which has helped me become adept in deploying stable, high quality and cost-effective structural innovations.

As an ambitious and capable individual, I have gained expertise in almost every corner of the construction profession. I would appreciate the opportunity to join an esteemed and reputable organization such as yours.

Please have a look at my enclosed resume for detailed information of my work experience and education. Looking forward to discussing more in person.

Sincerely,

MUJADID ALI

<b>MUJADID ALI</b>	<b>Residential Address:</b>	<b>D-28 Rufi Fountain Bangalows Block 19 Gulistan-e- Jauhar, Karachi, Pakistan</b>
	<b>Mobile number:</b>	<b>0322-8263073</b>
	<b>E-mail:</b>	<b>mujadidaliasad@gmail.com</b>
	<b>Nationality:</b>	<b>Pakistani</b>
	<b>Language Proficiency:</b>	<b>English &amp; Urdu fluently</b>

#### Career Profile

As experienced professional, I would like to utilize my knowledge in civil work by contributing to the improvement as well as progress of the company. I will be putting my best efforts in terms of time and learning new techniques and methods that would be implemented during my job.

#### Academic Qualification

Particular	Institution	Year
<b>Bachelors in Civil Engineering (PEC Certified)</b>	NED University of Engineering & Technology	2017
<b>Higher Secondary Certificate (HSC)- Pre-Engineering</b>	Board of Intermediate Education Karachi	2012

#### Professional Work Experience

##### Project Engineer

Kale Pakistan

Karachi Office: Nov 2019 to date

##### Job Description:

- Communicate on project progress, unusual concerns and plans.
- Coordinate bills of materials issuance for construction and equipment.
- Organize field work and assign technicians and staff specialists to tasks.
- Negotiate with every Contractor for the project.
- Review design consultants' drawings and integrate in project.
- Execute whole project in a cost and time effective manner.



**Civil Engineer****Elite Commercial Enterprises****Karachi Office: Aug 2017 to Nov 2019****Job Description:**

- Tracking of the project and daily progress reports
- Preparation of monthly reports of projects for higher management and clients
- Supervision of executed activities at different level of work such as steel reinforcement, fixing of form work, installation of geo-membrane, pouring of concretes etc
- Execute the activity of bungalows like excavation, foundation, columns castings, slab castings
- Inspection and supervision of shuttering and steel work
- Management of site, safely working with heavy machinery, dealing with lower staff like operators and labour.

**Internship****Paragon Construction**

Trainee (Bahria Town Karachi Apartments)

Karachi Office: 5 June 2015 to 5 July 2015**Job Description:**

- Supervision of site

**Internship****PSO**

Coordinator (Infra Structure Department)

Karachi Office: June 2013 to July 2013**Job Description:**

- Major Infra Structure work
- Design of constructions of bunkers
- Design of overhead tanks and underground tanks

**Certification**

- ACI BRIDGE BUILDING COMPETITION
- ACI ARCHINEERING-COLLABORATING ENGINEERS & ARCHITECT

**Final Year Project****BEHAVIOURAL STUDY OF HYBRID HPFRC CONCRETE CONTAINING POLYVINYL  
ALCOHOL AND POLYPROPYLENE FIBERS****Personal Information**

Father's Name	ASADULLAH
Marital Status	Married
CNIC	42201-1206252-5
Date of Birth	22-Dec-1993
Religion	Islam

**Reference**

Particulars will be furnished if and when required.